

How To: Access Your Tax Return & Signature Documents

Click On Name

Go to www.huththompson.com and enter your log in credentials into the client access center. Once inside your portal, click on your name located on the left side of the screen under the Huth Thompson logo.

STEP
01

Click Tax Return

Click on tax returns and pick the year you would like to view. You can save as a PDF to your computer. After it is saved as a PDF you can then email or print.

STEP
02

Signature Docs

If you have documents that you need to sign, you can access these documents in the Action Items folder.

STEP
03



Action Items

In the Action Items folder, the state and federal will be in separate folders. Double click to access either one.

STEP
04

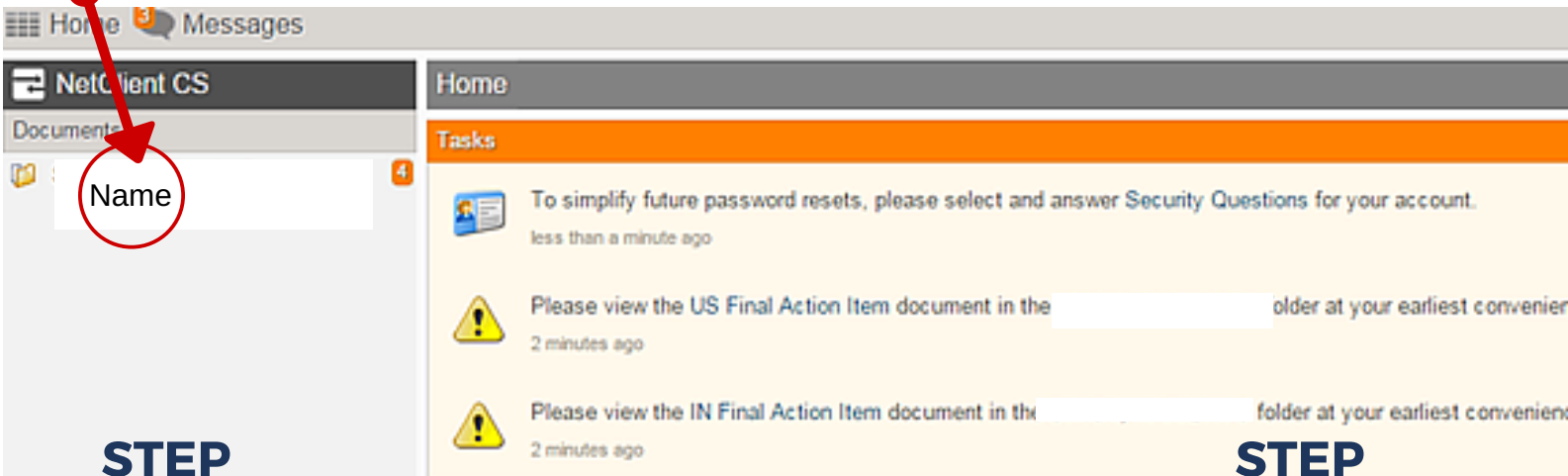
Follow Pictures on the next page.



How To: Access Your Tax Return & Signature Documents

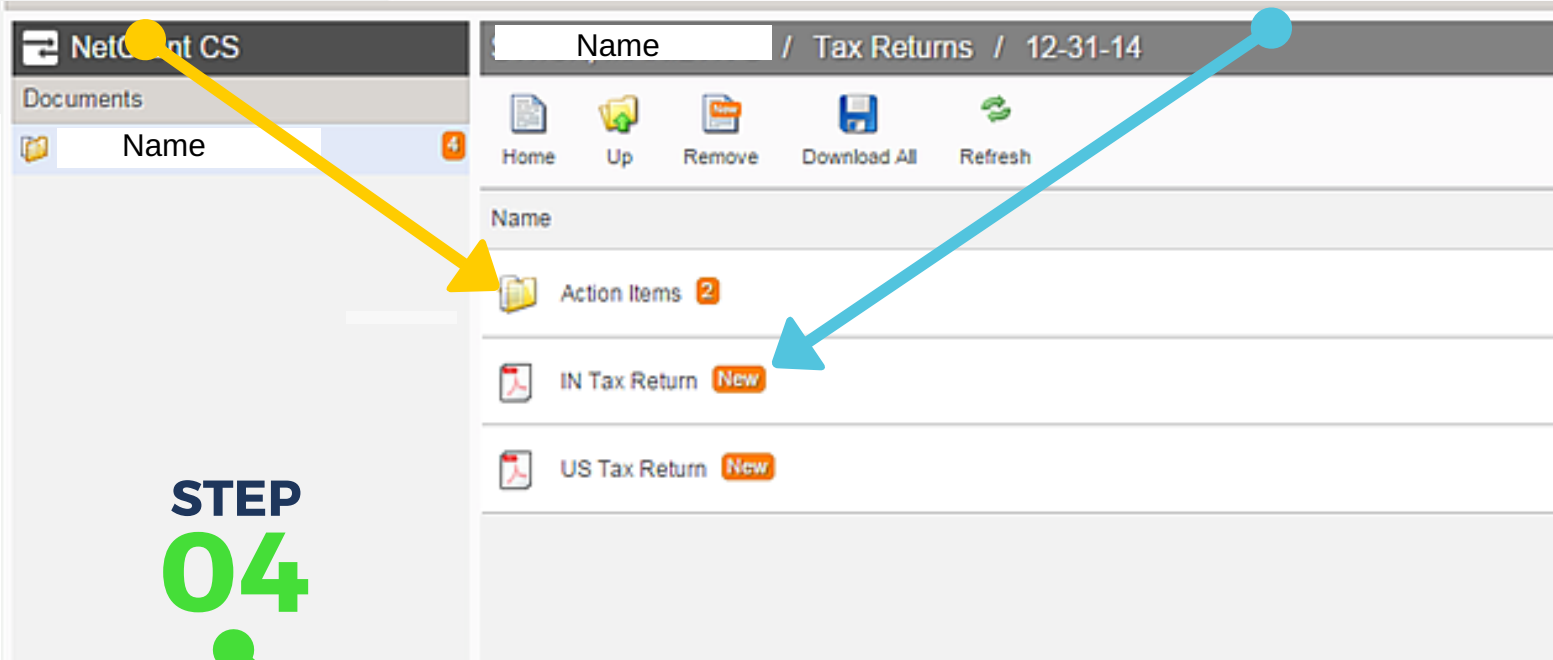
STEP 01

Documents



STEP 03

STEP 02



STEP 04

