



- To access documents sent to your portal:
 - (1) click on ClientFlow to get to your client folder(s)
 - (2) click on the client folder listed in the email notification you received
 - (3) click on the document listed in the email notification you received

1

2

3

File Section	Document Type	Description	Year
1040 INDIVIDU...	TAX RETURN	CLIENT COPY - IN	2019
1040 INDIVIDU...	TAX RETURN	CLIENT COPY - US	2019
1040 INDIVIDU...	TAX RETURN	GOVERNMENT CO...	2019
1040 INDIVIDU...	TAX RETURN	GOVERNMENT CO...	2019
1040 INDIVIDU...	TAX RETURN	ORGANIZER	2019

If you need portal assistance, please contact Sarah Bowlen at (765) 428-5028 or email sbowlen@huththompson.com.